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| *C:\Users\jim.connelly\Desktop\NJHC Mini Logo2 (5).jpg*  **Use this form at every workgroup meeting (in-person/by phone). Send a completed copy via email to** [**catherine.connelly@njhealthmatters.org**](mailto:catherine.connelly@njhealthmatters.org)**. This form will be used to provide updates to the action plan, evaluation metrics, and to update our website.** | | | **Workgroup County/Name/Date** | |
| County/Workgroup: SCC Obesity  Meeting Date: 12/2/16 | |
| **Sign-in Sheet/Attendees** | | | | |
| Name: |  | Organization: |  | Email (if new group member or new email address): |
| Ann Marie O’Shea |  |  |  |  |
| Helen Homeijer |  |  |  |  |
| Alma Dhuyvetter |  |  |  |  |
| Tara Gerke |  |  |  |  |
| Elise McGaughran |  |  |  |  |
| Dave Tantille |  |  |  |  |
| Deborah Fisher |  |  |  |  |
| Pat Faris |  |  |  |  |
| Natalie |  |  |  |  |
| Mia Turro |  |  |  |  |
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Actions Taken Since Last Meeting:

Action/By Who: Helen, Dave, Alma

Introductions.

Review of handouts – why schools are good place to start. (CDC hand out) create pp to bring round table for school implementation.

1. How to implement a wellness committee, provide a school assessment.

Complete initial tasks to achieve: including focus group collection from each school then perform assessment regarding not & physical activity.

Once areas of gaps are identified the individual school can utilize the appropriate tier on the menu of options of programs available.

Review toolkits (see tier escalating sheet for details of protocols)

As per Health Dept meeting with state, State Health Dept approves of direction of this “process”.

Reviewed SC Atlantic Health schools

Reviewed logic model

Dave – Review how to collect data that’s measurable and useable.

Previous public data today is realistically based on 5 to 10% of students.

RWJ – Grants

Fuel up to play 60

Tool kits – review as sub groups

-Deb/Pat Fuel up to 60

-USDA farm to school, Shoprite

-NFSMIEl Elise Tara, sustainable Jersey Schools

-Shaping NJ Alma/Jen

-Healthy U Alma

-Road Map Leah Kramer, Mia

Need to Make Updates to Action Steps (Identify Action Step being **revised** or mark as **NEW**)

Action/By Who/By When:

Group – review what works and what doesn’t

Summarize reality of school utilizing what does it address – policy/procedure/creation

Financial viability

Activeschools.com

Scan sign in with notes to Catherine.

Need to Make Updates to Strategies or Performance Measure

\_\_\_\_ Yes \_\_\_\_\_ No If yes, please list updates below:

Need Data, Research or Technical Support

\_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please specify need: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Decisions, Notes, Meeting Summary:

Next Workgroup Meeting (Date, Time, Place): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_