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| *C:\Users\jim.connelly\Desktop\NJHC Mini Logo2 (5).jpg*  **Use this form at every workgroup meeting (in-person/by phone). Send a completed copy via email to** [**catherine.connelly@njhealthmatters.org**](mailto:catherine.connelly@njhealthmatters.org)**. This form will be used to provide updates to the action plan, evaluation metrics, and to update our website.** | | | **Workgroup County/Name/Date** | |
| County/Workgroup: Sussex/Substance Use Disorders  Meeting Date: September 30, 2016, October 6, 2016 | |
| **Sign-in Sheet/Attendees** | | | | |
| Name: |  | Organization: |  | Email (if new group member or new email address): |
| Annmarie Shafer |  | Center for Prevention and Counseling |  |  |
| Jodie Luker |  |  |  | jodieluker@yahoo.co.uk |
| Becky Carlsom |  | Center for Prevention and Counseling |  |  |
| Tina Aue |  | Center for Prevention and Counseling |  |  |
| Nick Loizzi |  | Substance Abuse Coordinator/Municipal Alliance Coordinator |  |  |
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Actions Taken Since Last Meeting:

Sep. 9, 2016: September CFPC Coalition Meeting: 16 ppl attend w/agenda including Oct. 6 instructions & promoting Oct 22, “National Rx Take Back Day.”

Sep. 27, 2016: 8 ppl attend training in Florham Park by Partnership for a Drug-Free NJ to understand work on 10/6/16, “Knock Out Opiate Abuse Day.”

Sep. 30, 2016 8 Volunteers pick up materials for distribution to medical professionals and community at large on Oct. 6, 2016

Oct. 6, 2016 Volunteers and coalition staff distributed new CDC guidelines to ~ 135 physicians, in Sussex & Warren Counties.

Oct. 10, 2016 provided training for 30 school nurses from Sussex, Morris & Warren counties on addiction, opiates and Narcan administration.

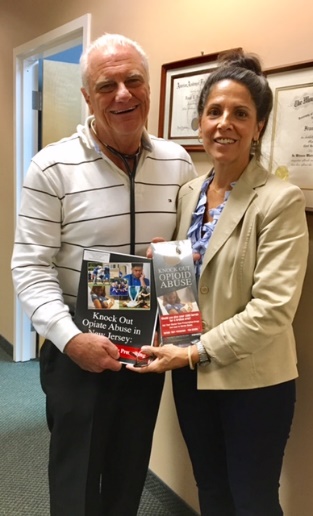
Oct. 11, 2016: Newton P.D. brought Mobile Rx disposal box to local subsidized housing complex where ~20ppl disposed of unwanted Rx medications.

Oct. 14, 2016: October CFPC Coalition Meeting; 18 ppl reviewed success of Oct 6 activities and discussed following up with physicians

Nov. 10, 2016: sent follow-up letter to 60 prescribers encouraging continued contact to receive info. re: addiction, treatment and recovery resources

Nov. 11, 2016: met with staff of Dr. Storch, Vitolo & Siegfried, Sparta delivering additional CDC guidelines and Rx disposal site posters

Nov. 30, 2016: Met with Zufall Medical Center Manager and staff, Newton, (followed-up w/email re: CDC guidelines, PMP and Rx disposal sites.)





Need to Make Updates to Action Steps (Identify Action Step being **revised** or mark as **NEW**)

Strategy 1 & 2 Action Step 4. Do No Harm Symposium confirmed w/ Atlantic Health; NMC Romano Conference Center; April 6, 2017

Action/By Who/By When:

Need to Make Updates to Strategies or Metrics

\_\_\_\_ Yes \_\_\_\_\_ No If yes, please list updates below:

Need Data, Research or Technical Support

\_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please specify need: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Decisions, Notes, Meeting Summary:

Next Workgroup Meeting (Date, Time, Place): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_