North Jersey Health Collaborative



health matters

Workgroup Meeting Update

County: Passaic Workgroup: Healthy Caregivers Meeting Date:

Use this form at every workgroup meeting (in-person/by phone). Send a completed copy via email to <u>catherine.connelly@njhealthmatters.org</u>. This form will be used to update our engagement scorecard/action tracker, CHIP strategies and website.

Meeting Attendees

Name:		Organization:	Email Address:	Attended (x)	

Name:	Organization:	Email Address:	Attended (x)

Strategies Cheat Sheet

• 1) Advocate for self and external awareness of unpaid caregivers.

- # of opportunities for improving environment/policy/ systems take on by group
- % of opportunities that are within target geography or serve target population
- # of environment/policy/systems changes implemented by group
- Dollar amount of new funding/resources dedicated to implemented environment/policy/system changes
- # of individuals in target geography/population who are potentially impacted by environment/policy/system changes

• 2) Establish Caregivers Advisory Council to guide workgroup plans, and ensure that the voice of the caregiver is always at the table.

- # of (new) residents/ organizations active in workgroup
- # of months with an engagement opportunity for stakeholders
- % of months with an engagement opportunity for stakeholders
- % of participants that are stakeholders from target group(s)
- % of stakeholders satisfied with process (includes newly invited stakeholders and workgroup members)
- # of new strategies developed by workgroup as a result of stakeholder engagement (will have own performance metrics, once identified)

• Look at current system of caregiver support and identify gaps in order to create action.

- # resources/services reviewed or contacted
- #of workgroup hours spent assessing current systems (if applicable)
- # of new leverage points (gaps) identified to improve access/capacity/systems (previously unknown to workgroup)
- #/% of identified leverage points (gaps) acted upon (may even generate new strategies)

General Meeting Notes:

What is new since last meeting? Organize in a way that works for you. Write or type below:

Note: Performance measures reported at quarterly County meetings. To edit or add a strategy, e-mail <u>data@njhealthmatters.org</u>

Action taken since last meeting (description)	Who did this action (can be multiple people)	
Example: Surveyed and completed 35 questionnaires on access to care issues at 2 community health fairs	Example: Kelly Kapowski, John Jones	

Next Workgroup Meeting (Date, Time, Place): _____

Do you need Data, Research or Technical Support from the Data Committee? If yes, please email data@njhealthmatters.org.

If you have questions or need support with other issues related to your workgroup, please email **Catherine.Connelly@njhealthmatters.org.**