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| *C:\Users\jim.connelly\Desktop\NJHC Mini Logo2 (5).jpg*  **Use this form at every workgroup meeting (in-person/by phone). Send a completed copy via email to** [**catherine.connelly@njhealthmatters.org**](mailto:catherine.connelly@njhealthmatters.org)**. This form will be used to provide updates to the action plan, evaluation metrics, and to update our website.** | | | **Workgroup County/Name/Date** | |
| County/Workgroup: Union Obesity Task Force  Meeting Date: October 20, 2016 | |
| **Sign-in Sheet/Attendees** | | | | |
| Name: |  | Organization: |  | Email (if new group member or new email address): |
| Alane McCahey |  | The Gateway Family YMCA |  |  |
| Karen Ensle |  | Rutgers Cooperative Extension |  |  |
| Corey Wu-Jung |  | Shaping Elizabeth & Rutgers Cooperative Extension |  |  |
| Cheryl Abdur Rahman |  | City of Elizabeth |  |  |
| Nancy Lessner |  | Nutritionist |  |  |
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Actions Taken Since Last Meeting:

Action/By Who:

Reviewed and finalized survey for doctors and clinicians

Reviewed NJHC Measurement Objectives

Need to Make Updates to Action Steps (Identify Action Step being **revised** or mark as **NEW**)

Action/By Who/By When:

Alane – Report NJHC on Measurement Objectives

Alane – Contact Data Committee to review Survey

Team Members – Collect names and contact information for doctors and clinics Obstetrician’s serving pregnant women in Midtown Elizabeth Area

WIC – Karen

Planned Parenthood – Corey

Trinitas – Nance

Jefferson Park Clinic – Nancy

Public Health Nurse Outreach Coordinator – Alane

Goal to collect 25-30 names by next meeting – date TBD to begin Surveying in January.

Need to Make Updates to Strategies or Performance Measure

\_\_\_\_ Yes \_\_\_\_\_X No If yes, please list updates below:

Need Data, Research or Technical Support

\_\_\_\_X\_ Yes \_\_\_\_\_ No If yes, please specify need: spoke with Ashley and sent copy of survey \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Decisions, Notes, Meeting Summary:

Decided to keep focus on medical community for first survey

10-12 surveys completed Jan – April 2017

Each team member will collect contact information goal of 25-30 names in order to reach 10-12 doctors

At next meeting divide names

Decided would use survey opportunity to build relationship with doctors and gather baseline data to be able to reach patients and complete 100 surveys from 3-4 doctors to access needs to support health and wellness.

Next Workgroup Meeting (Date, Time, Place): \_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_